Invoice details and digitalization

The **delivery manifest** lists the following:

- · Name or number of the driver delivering the shipment
- Delivery date
- Delivery time
- Recipient's stamp or signature
- If the signature is illegible, the name should be written out

Our **invoice** lists the following:

- a) Identify each of your shipments by:
 - · Delivery note number and date
 - Reference number
 - Department
 - Recipient and destination
 - · Type of service
 - Weight and number of packages
 - Complementary services applied
 - Breakdown by services: NATIONAL, INTERNATIONAL, IMMEDIATE, MULTIBAG

